

**Carver Select Board
Meeting Minutes
Town Hall- 108 Main Street
April 2, 2024 - 5:00pm**

In Attendance: Chair Mark Townsend, Vice-Chair Jim Hoffman, John Cotter, Sarah Hewins, Dan Ryan, Interim Town Administrator Elaine Weston and Shelby Roy

Chair led the Pledge of Allegiance and Cotter read the community prayer.

Motion to Executive Session Pursuant to General Laws, c. 30A, sec. 21(a)(2), to conduct strategy sessions in preparation for negotiations with nonunion personnel; potential Town Administrator candidate, if discussion would have a detrimental effect on the negotiation position of the Town, and to return to open session by Hewins second by Ryan.

Roll Call: Affirmative – Ryan, Cotter, Townsend & Hewins

Citizens Participation:

Gail DeThomaso from 2C Meadowbrook Way – She spoke with Robert Fennessy before he had left to talk about the Water supply in the Town. She gave a handout regarding the general law section 160 regarding Public Health. She explained her concerns on a plan being in place to protect the water in Carver.

Hewins stated back in 2004 – 2014 the Plymouth, Carver Aquifer Advisory Committee was formed and wrote the Plymouth, Carver Sole Source Action Plan with help from SRPEDD & the States Executive Office of Environmental Affairs. This is located online and provided this information to DeThomaso.

Discussion and possible vote to select Town Administrator candidates who the Board would like to contact their current and/or previous municipality of employment to speak to up to three department heads/public safety officials

Members stated their choices:

Ryan – Charles & Jason

Cotter – Glenn & Jason

Townsend – Glenn & Charles

Hoffman – Glenn & Jason

Hewins – Glenn & Jason

Townsend will reach out to the consultant to arrange the meetings with the Select Board Teams.

Cotter & Ryan will meet with Jason & Charles's Town Representatives.

Townsend & Hewins will meet with Glenn's Town Representatives.

Townsend suggested that the teams complete these meetings by Friday April 5th.

Town Administrator Update – Interim Elaine Weston

- Finance Director, Karen Preval started last week and has jumped right into her duties regarding the budget. She has already had great training on the new accounting software, Vadar.
- Conservation Agent, Emil Assing started this week.
- American Rescue Plan Act (ARPA) – preparing to submit the Public Safety Fiber Network in the amount of \$211,396 as well as the School E911 project in the amount of \$49,806. This has been split out between the School & Town.
- Weston requested from the Board to add an item on the next agenda – comprehensive ARPA update from her and the Finance Director, Karen Preval. Townsend confirms that this item would be a great addition to the next Select Board Agenda.

Approval of Minutes:

March 19, 2024

Motion to approve by Ryan, second by Hoffman.

Vote 5-0

Executive Session Minutes of March 19, 2024

Motion to approve by Ryan, second by Hoffman.

Vote 5-0

Select Board Announcements

Ryan – stated that the one on one sessions held this past Saturday went great and learned a lot about the candidates.

Cotter – none

Hewins – Agreed with Ryan, and the format of this session was great. Reminded the residents of Shane Gives Thanks Food Pantry.

Hoffman – explained how he liked the relaxed atmosphere from Saturday’s session.

Townsend – agreed with the members thoughts about Saturday’s session.

Next Meeting: April 9, 2024

Motion to adjourn by Ryan at 6:52pm, second by Hoffman.

Exhibits: Draft Town Administrator contract, General Law regarding Public Health, Open Session minutes of March 19, 2024