

Carver Housing Authority
10 Meadowbrook Way
Carver, MA
Board of Commissioners Meeting
Wednesday, No. 14 at 3:30 pm

1. A regular meeting of the Carver Housing Authority Board of Commissioners was called to order on Monday, Nov. 14 at 3:30 pm. The following people were in attendance:

Mark Townsend
Christine Ardizoni
Mary Dormer
Peggy Wood
Absent: James Collins

Staff in Attendance:
Dede Riendeau, Executive Director
Chris Plourde, Assistant Executive Director
Greg McGowan, Modernization Specialist

2. Public Comment - NONE.
3. Approval of Minutes
On a motion made by Margaret Wood and seconded by **Mary Dormer**, the Board voted 4-0 to approve the May 11, 2022 BOD Minutes.
4. Treasurer's Report
Dede reported on the Statement of Operation and Waiting List Updates. On a motion made by **Mary Dormer** and seconded by Margaret Wood, the Board voted 4-0 to approve the Treasurer's Report.
5. Warrant Approval
On a motion made by Margaret Wood and seconded by **Christine Ardizoni**, the Board voted 4-0 to pay the outstanding invoices.
6. Other Approvals
 - a. Cable Rate Increase – Beginning Dec. 1 2022 cable rate has increased from \$20.42 per month to \$21.44 per month. No Board motion required.
 - b. On a motion made by **Christine Ardizoni** and seconded by **Mary Dormer**, Board voted 4-0 to give approval for application for Service Coordinator/Administrator.
7. Facility and Modernization Update/Approvals
 - a. Fire Alarm Services/Contract Cancellation – Lowest bidder couldn't meet our timeframe so contract will be nullified. Current contract (with Fire Alarm Services) will be nullified and fire alarm services will be sent out for new bids. Fire Alarm Services will stay on a month to month basis until new contract is signed. On a motion made by **Mary Dormer** and seconded by **Christine Ardizoni**, the Board voted 4-0 to nullify the contract with Fire Alarm Services

and lowest bidder. Contract will be a month to month and new bid requests will be sent out.

- b. Contract – Snow Removal
On a motion made by **Mary Dormer** and seconded by **Christine Ardizoni**, the Board voted 4–0 to send the snow removal contract out to bid.
 - c. Laundry Lease Equipment
On a motion made by Margaret Wood and seconded by **Christine Ardizoni**, the Board voted 4-0 to approve new company – American Laundry Equipment.
 - d. On a motion made by Peggy Wood and seconded by **Mary Dormer**, the Board voted 4-0 to approve Domain Painters as painters.
 - e. Signage Update – All signage has been replaced.
 - f. CSC, CFC and Final Req Approvals – Underground Water Piping is completed. On a motion made by Margaret Wood and seconded by **Mary Dormer**, the Board voted 4-0 to approval Final Reqs.
8. Items Not Anticipated in 48 hours prior to meeting – NONE.
9. Next meeting date and time: December 1, 2022 at 4:00 pm.
10. Adjournment: On a motion made by Peggy Wood and seconded by Mary Dormer, the Board voted 4-0 to adjourn the meeting. The regular meeting adjourned at 4:01 pm.

A true record
